

# I need a project manager, now what?

Congratulations! You need a project manager...said no one ever. Not because we don't love them, we do, but because the traditional hiring and onboarding is complex, expensive, and time-consuming.

What if it could be SO MUCH EASIER??

You have 3 options for selecting the best project manager for your organization. The first two are traditional and the newest option, PMpro is the easiest and fastest way to receive immediate support to scale your business. But to help you understand your options, and decide what is the best for you, we'll share all three options with you.

Firstly, you'll see that PMpro is a perfect option for your company if you need immediate project management support from a seasoned professional who will produce rapid results. With this unique subscription model of PMpro, you can cancel or pause the subscription at any time so you're only paying to keep your project manager on tasks that really matter to your organization.

#### PMpro: Project management solutions with a twist



Subscribe to a plan & send as many requests as you'd like.

Receive support when you need it, Monday to Friday.

We'll revise the work until you're 100% satisfied.



### Our model is "you'll never go back" better

We replace unreliable freelancers, time-consuming recruitment, and expensive agencies for one flat monthly fee, with high quality support delivered so fast that it will blow your mind.



**Totally async** Meetings wasting your time? We hate that too; so our rule is that meetings are to be kept at an absolute minimum.



Manage your requests using Trello. View active, queued, and completed tasks.



Add unlimited collaborators

Invite your entire team, so anyone can submit requests and track their progress.

## **Membership Benefits**

Perks so good you'll never need to go anywhere else for your project management support. Seriously.

- Project board: Add as many task requests to your board as you'd like.
- Non-disclosure: Confidentiality is paramount to us with our included NDA
- Lightning fast delivery: Get your task deliverables one at a time, on your timeline.
- Flexible and scalable: Scale up or down, and pause or cancel your subscription at any time
- Fixed monthly rate: No surprises here! Pay the same fixed price monthly.
- Unique and all yours: Everything you receive is made especially for you and is 100% yours.



#### What challenges do you face?

#### Want help monitoring your team's work?

We will create and monitor a project plan, sending you call-outs when actions are required.

#### Want advice on what to do next?

We build you action plans that give you the confidence to take charge and run the show.

#### Need conflict resolution support?

We offer professional mediation to identify the root challenges and propose solutions.

#### Want help making sense of meetings?

We'll update project deliverables based on meeting transcripts and turn transcripts into actionable updates.

#### Need to set up scrum?

We know agile; our Scrum Masters will help your team to successfully adopt scrum and agile practices.

#### Need documents for top management?

We create best-in-class project management documentation, deliverables, and presentations.

Standard Subscription	Pro Subscription		
\$8,995	\$12,995		
Every month	Every month		
One request at a time. Pause or cancel anytime.	Double the requests. Pause or cancel anytime.		
One task request worked at a time	Two task requests worked at a time		
Average 48-hour delivery	Average 48-hour delivery		
Unlimited requests	Unlimited requests		
Unlimited users	Unlimited users		
Easy credit card payments	Easy credit card payments		
Pause or cancel anytime	Pause or cancel anytime		

Finally, we're a veteran-owned company that lives by core values of integrity, excellence, and service.

### Let's talk. (Click here to schedule an intro call) http://www.pmpro.biz



Your second option for receiving project management support is 'bootstrapping' where you pick up additional responsibilities and do it yourself.

#### Option 2: Learn project management yourself to get the work done right away...

# TLDR: It's complex and time-consuming to learn project management, you'll have a big learning curve

Practicing project management involves a combination of learning theoretical concepts and applying them to real-world projects. Here's a step-by-step guide to help you practice project management effectively:

Learn the Fundamentals: Start by gaining a solid understanding of project management principles, methodologies, and best practices. There are numerous resources available, including books, online courses, videos, and tutorials. Some popular project management frameworks include PMBOK (Project Management Body of Knowledge), Agile, Scrum, and Kanban.

Select a Practice Project: Choose a small-scale project to work on. It could be a personal project, a hobby-related endeavor, or even a simulated project if you're just starting out. The project should have a clear goal, scope, and timeline.

Define Project Requirements: Clearly define the objectives, scope, deliverables, and success criteria for your chosen project. This step helps set expectations and provides a clear direction for your project.

Create a Project Plan: Develop a comprehensive project plan that outlines the project's tasks, dependencies, timeline, resources, and milestones. Use tools like Gantt charts or project management software to visualize and manage the plan.

Allocate Resources: Identify and allocate the necessary resources, such as people, tools, and materials, to each task in your project plan. This step helps ensure that you have the required support to complete the project.

Execute the Project: Begin working on the tasks outlined in your project plan. Monitor progress regularly, track milestones, and update your plan as needed. Use effective communication to keep team members informed.

Manage Risks and Issues: Anticipate potential risks and issues that could impact your project's success. Develop strategies to mitigate these risks and address issues promptly as they arise.

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Practice Communication: Project management involves effective communication with stakeholders, team members, and other relevant parties. Keep everyone informed about project status, changes, and any challenges you encounter.

Adapt to Changes: Be prepared to adapt your project plan based on changing circumstances. Projects rarely go exactly as planned, so the ability to adjust and make informed decisions is essential.

Monitor and Review: Regularly review your project's progress against the plan. Assess whether you're meeting the project's goals, staying within scope, and adhering to the timeline and budget.

Closure and Lessons Learned: As you near project completion, ensure that all deliverables are met and that stakeholders are satisfied. Conduct a post-project review to identify what went well and what could be improved in future projects.

Continuous Improvement: Take the lessons learned from your practice project and apply them to your next endeavor. Continuously refine your project management skills based on experience and feedback.

Remember that practice is key to improving your project management skills. As you gain experience and confidence, you can tackle more complex projects and refine your techniques. Additionally, consider obtaining certifications like PMP (Project Management Professional) or CAPM (Certified Associate in Project Management) to formalize your knowledge and skills in project management.

#### **Option 3: Hire a project manager**

# TLDR: you can expect 6-8 weeks to hire and onboard a project manager and if you hire a recruitment firm you can expect up to 30% of their salary as a fee

Finding a skilled project manager involves a structured process to ensure you select someone who fits the needs of your project and organization. Here's a step-by-step guide to help you find a project manager:

Define Project Requirements: Clearly outline the requirements of your project. This includes understanding the project's goals, scope, budget, timeline, and the skills and experience needed from the project manager.

Create a Job Description: Based on the project requirements, create a detailed job description for the project manager role. Include information about the project's specifics, the

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responsibilities of the role, required qualifications, and any preferred certifications or experience.

Post the Job: Advertise the job opening on relevant platforms. This could include your company's website, job boards, social media, and professional networking sites. Be sure to highlight the unique aspects of the project and the opportunity.

Review Resumes and Portfolios: As applications come in, review resumes and portfolios to identify candidates who match the project's needs. Look for relevant project management experience, industry knowledge, and relevant skills.

Conduct Interviews: Shortlist candidates and conduct interviews. Ask about their previous project management experience, how they handle challenges, their approach to communication, and their familiarity with relevant project management methodologies.

Assess Soft Skills: Project managers need strong communication, leadership, problem-solving, and teamwork skills. During interviews, assess how candidates demonstrate these soft skills and their ability to work with stakeholders.

Check References: Contact the references provided by the candidates to gain insights into their performance on previous projects. Ask about their ability to meet deadlines, manage resources, and handle unexpected situations.

Evaluate Fit with Company Culture: Consider how well the candidates' values and work style align with your company's culture. A project manager who can adapt and integrate seamlessly into the organization is more likely to succeed.

Technical and Methodology Proficiency: Depending on the project's nature and your organization's practices, assess candidates' proficiency in using project management tools and methodologies (Agile, Scrum, Waterfall, etc.).

Present a Test Scenario: Provide candidates with a hypothetical project scenario and ask how they would approach it. This can help you gauge their problem-solving skills and how well they can apply project management concepts.

Final Selection: Based on interviews, references, and assessments, narrow down your choices to a final candidate who is well-suited to lead your project.

Negotiate and Hire: Once you've identified the right candidate, discuss compensation, contract terms, and other logistical details. Ensure both parties are aligned before making a formal offer.

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Onboarding and Integration: Once hired, provide the necessary orientation and support to help the project manager integrate into the project team and understand the organization's processes.

Remember that project managers play a pivotal role in the success of a project, so taking the time to find the right fit is crucial. Additionally, consider their ability to adapt and learn, as the project landscape is always evolving.

#### Ready to subscribe to PMpro? Here's a cost benefit analysis

	Hire PMpro	Hire a FT PM	Hire a contract PM
Subscription	\$9,000		
Yearly cost	\$108,000		
Salary		\$130,000	\$145,000
Benefits		\$41,600	
Recruitment fee			\$43,500
Yearly cost	\$108,000	\$171,600	\$188,500
Hiring/Onboarding	2 days	60 days	45 days
Find a new PM	2 days	30 days	30 days
Provide hardware	NO	yes	yes
Set up web access	NO	yes	yes
Need to train	NO	yes	yes
Pause at any time	YES	no	no
Satisfaction guarantee	YES	no	no

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